



SPECIAL MEETING MINUTES OF THE INDEPENDENT CITIZENS OVERSIGHT COMMITTEE MEETING OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees Michael Allman Phan Anderson Jane Lea Smith Rimga Viskanta Katrina Young

Interim Superintendent Tina Douglas

Independent Citizens Oversight Committee (ICOC) Members: Robin Duveen/President, Lucienne McCauley/Representative, Lane Kiefaber/Secretary, Gary Aguirre, Diane Chau, Kevin DeHaan, Amy Flicker

Supported by the Business Services Division John Addleman, Interim Associate Superintendent

TUESDAY, MARCH 14, 2023 6:00 PM

SUNSET HIGH SCHOOL 684 REQUEZA ST., ENCINITAS, CALIFORNIA 92024

ATTENDANCE

COMMITTEE MEMBERS

Gary Aguirre (absent) Amy Flicker
Diane Chau (absent) Lane Kiefaber
Kevin DeHaan Lucienne McCauley
Robin Duveen

PRELIMINARY FUNCTIONS (ITEMS 1-4)

- 1. CALL TO ORDER 6:00 PM

Meeting was called to order at 6:05 pm.

- 2. PLEDGE OF ALLEGIANCE

Mr. Addleman led the Pledge of Allegiance.

- 3. APPROVAL OF MINUTES / JANUARY 17, 2023 REGULAR MEETING

Motion by Ms. Kiefaber, second by Ms. McCauley to approve the minutes of the January 17, 2023 Regular Meeting, as shown in the attached supplements.

- 4. PUBLIC COMMENTS

There were no public comments.

INFORMATION ITEMS (ITEMS 5-6)

- 5. STAFF UPDATE JOHN ADDLEMAN

Mr. Addleman gave a short update on the staff as everything is going well.

- 6. REVIEW OF THE 2021/22 PROP AA ANNUAL AUDIT WILKINSON HADLEY KING & CO. LLP

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Aubrey King from Wilkinson, Hadley & King presented the audit report. They did not identify any non-compliance. There were no audit findings as well. Item 3

Committee members asked when the last audit will take place, and this will be when the Prop AA funds run out. Mr. Addleman explains that will probably be around 2025, but it will depend. Mr. Addleman also gives credits to the Facilities Planning team for successful audits and no findings the whole duration of the Bond.

In regards to edits to the audit, the internal control report dates on page 4 didn't match the dates of the reports attached beginning on page 29. As well, in one the attached reports, there was another incorrect date relating to the election of 2012. Ms. King will make the changes to the final audit report.

DISCUSSION / ACTION ITEMS (ITEMS 7-9)

7. DRAFTING AND APPROVAL OF ICOC 2022 ANNUAL REPORT ROBIN DUVEEN

Mr. Duveen thanked the subcommittee for their work and went through the annual report. There was a mistake in Exhibit B. It currently states 2021, but it should be 2022. These changes will be applied.

Motion by Mr. DeHaan, second by Ms. Kiefaber, to approve the ICOC 2022 Annual Report with the corrections in Exhibit B from "2021" to "2022". Ayes: Kiefaber, Dehaan, Flicker, McCauley, Duveen; Noes: None

8. FUTURE AGENDA ITEMS

- Election/Nomination of Officers – April 18th

After the new members are approved at the March Board Meeting, we will appoint the new president, secretary, and representative. Lucienne will also be presenting the report to the Board at the April 20, 2023 Board Meeting.

- Establishment of 23/24 Meeting Schedule – April 18th

We will set the upcoming year's meeting schedule as well as plan if we need to do a Fall Tour across our campuses.

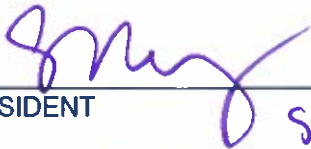
Ms. Douglas and Mr. Addleman thanked the committee members whose terms are ending, Ms. Flicker and Mr. Duveen, as well as the entire committee for their service to our students and the District.

Mr. Flicker gave a thanks to the committee and to Mr. Duveen for leading the committee so well. Mr. Duveen thanked the committee and District staff for their expertise.

9. MEETING ADJOURNMENT

Meeting adjourned at 7:05 pm.

The next regularly scheduled Independent Citizens Oversight Committee meeting will be held in person on Tuesday, April 18, 2023, at 6:00 PM. Location TBD.



 PRESIDENT *Stella Sung*

4 / 18 / 23



 JOHN ADDLEMAN, INTERIM ASSOCIATE SUPERINTENDENT, BUSINESS SERVICES

4 / 25 / 23